

VILLAGE BOARD OF TRUSTEES
11/16/15 MINUTES

Deputy Mayor Robert Cochran presiding

MEMBERS: Mike Catalano, Dave Brooker, Al Holbrook

OTHERS: Vince Luce, Becki Paternosh, Jim Pacanowski, Erin Schuster, Bill Begier, Ed LeBarron, Venn Blakely, Andrew Thompson, David Haskin, Bill Christ, Tom Tarpley, Jeremy Issio (Dk. Observer), Marybelle Beigh, Ed & Ann Kneer, Jill Santi

**MAYOR/BOARD
MINUTES**

The board made a motion to approve the October 19th minutes by Trustee Catalano, seconded by Trustee Holbrook and was carried unanimously.

**POLICE DEPARTMENT
MONTHLY OVERTIME REPORT**

The board made a motion to approve the Monthly Report and the Overtime Report of 33.25 hours by Trustee Holbrook, seconded by Trustee Brooker and was carried unanimously.

**FIRE DEPARTMENT
MONTHLY REPORT**

The board made a motion to approve the Monthly Report by Trustee Catalano, seconded by Trustee Brooker and was carried unanimously.

DONATION FROM EXEMPTS

The board made a motion to accept with gratitude an \$8,000 hose roller donation from the Exempts by Trustee Brooker, seconded by Trustee Catalano and was carried unanimously.

POLICIES AND PROCEDURES UPDATES

**RECREATION DEPARTMENT
MONTHLY REPORT**

The board made a motion to approve the Monthly Report by Trustee Holbrook, seconded by Trustee Brooker and was carried unanimously.

HISTORIAN

MONTHLY REPORT

The board made a motion to approve the monthly report by Trustee Brooker, seconded by Trustee Catalano and was carried unanimously.

CODE ENFORCEMENT

MONTHLY REPORT

The board made a motion to approve the Monthly Report by Trustee Catalano, seconded by Trustee Holbrook and was carried unanimously.

PORTAGE INN UPDATE

Nothing new to report.

PUBLIC WORKS

MONTHLY/OVERTIME REPORT

The board made a motion to approve the Monthly Report and Overtime Report of 3.30 hours by Trustee Catalano, seconded by Trustee Brooker and was carried unanimously.

TREE TRIMMING BID AWARD

The board made a motion to award the Tree Trimming Bid to Bentley Tree in the amount of \$76,426 by Trustee Holbrook, seconded by Trustee Brooker and was carried unanimously. Other bids received from Great Lakes Tree Services, Inc. and Maple Springs Tree Service, (see attached).

VACATION CARRY OVER

The board made a motion to approve for Ed to carry over 15 vacation days by Trustee Catalano, seconded by Trustee Holbrook and was carried unanimously.

ELECTRIC DEPARTMENT

MONTHLY OVERTIME REPORT

The board made a motion to approve the Monthly Report and Overtime Report of 73.7 hours by Trustee Brooker, seconded by Trustee Catalano and was carried unanimously.

REVISIT APPROVAL OF TCI OF NY FOR TRANSFORMER REMOVAL

The board approved for \$7,769 by Trustee Catalano, seconded by Trustee Brooker and was carried unanimously.

PURCHASE BUCKET TRUCK

The board agreed to table discussion for other bucket truck bids potentially available.

PERMISSION TO GO TO BID FOR 115KV STRUCTURE REPLACEMENT

The board made a motion to go to bid for 115 KV structure replacement by Trustee Holbrook, seconded by Trustee Catalano and was carried unanimously.

DISCUSS INSTALLING SECURITY LIGHT FOR NORTHERN CHAUTAUQUA CANINE RESCUE
Materials \$1,450

SEWER DEPARTMENT

MONTHLY AND OVERTIME REPORT

The board made a motion to approve the Monthly Report and Overtime Report of .3 by Trustee Brooker, seconded by Trustee Catalano and was carried unanimously.

WATER DEPARTMENT

MONTHLY AND OVERTIME REPORT

The board made a motion to approve the Monthly Report and Overtime Report of 3.5 hours by Trustee Catalano, seconded by Trustee Brooker and was carried unanimously.

ANNUAL SANITARY SURVEY

County happy with Plant and Distribution System Watershed Inspection in-house Bruce/Forecon.

TREASURER

MONTHLY AND OVERTIME REPORT

The board made a motion to approve the Monthly Report and Overtime Report of 4.3 hours by Trustee Brooker, seconded by Trustee Catalano and was carried unanimously.

APPROVAL OF JUNE & JULY FINANCIALS

The board made a motion to approve the June & July Financials by Trustee Holbrook seconded by Trustee Catalano and was carried unanimously.

CLERK

WARRANTS

The following warrants were approved on a motion made by Trustee Holbrook, seconded by Trustee Brooker and was carried unanimously.

Water #30	\$ 7,745.77
Sewer #29	\$31,181.48

General #30	97,597.47
Electric #28	28,617.72
Capital Proj. #12	\$209.02

The board made a motion to enter into Executive Session to discuss personnel matters related to Health Insurance by Trustee Holbrook, seconded by Trustee Brooker and was carried unanimously.

EXECUTIVE SESSION

Following discussion the Executive session was adjourned on a motion made by Trustee Catalano, seconded by Trustee Brooker and was carried unanimously.

ACTION

Action taken as a result of the Executive Session is as follows:

The board made a motion to move forward with Policy Revision and come up with a centralized manual and initiate a Policy on Fund Balance and Investment Policy by Trustee Catalano, seconded by Trustee Holbrook and was carried unanimously.

There being no further business to come before the board the meeting was ended on a motion made by Trustee Holbrook, seconded by Trustee Catalano and was carried unanimously.

Respectfully Submitted by:

Vincent E. Luce
Administrator/Clerk