

VILLAGE BOARD OF TRUSTEES
JUNE 15, 2015 MINUTES

Mayor Mike VandeVelde presiding

MEMBERS: Rob Cochran, Mike Catalano, Dave Brooker, Al Holbrook

OTHERS: Becky Jackson, Becki Betts-Paternosh, Rob Genthner, Andrew Thompson, Venn Blakely, Ed LeBarron, William H. Bills, Marybelle Beigh, Debra Puckhaber, Dave Carr, Tom Tarpley, Darlene Golibersuch, Ed Tkach

**MAYOR/BOARD
MINUTES**

The board made a motion to approve the minutes of 5/18/15 by Trustee Brooker, seconded by Trustee Catalano and was carried unanimously.

FUNDRAISER REQUEST BY NCCR

The board made a motion by Trustee Cochran, seconded by Trustee Brooker and was carried unanimously to reject the request by Northern Chautauqua Canine Rescue for a fundraiser involving the placement of toilets in willing participants yards to help create awareness of homeless dogs.

It was felt that this would portray a bad image in our Village to which all the board members agreed. It was recommended they come up with an alternate suggestion for the raising of funds.

TREASURER OF FIRE DEPARTMENT COUNCIL DISCUSSION

There was discussion in regard to superseding the Village Law with regard to the Treasurer of the Fire Department Council. Chief Bills explained that currently the By-Law states that the Fire Dept. Treasurer and Secretary are to be appointed within the number of voted upon Wardens that make up their Executive Committee. There was discussion to modify the Law for the positions to come directly from the overall membership and not limiting it to the Wardens. The Village Attorney reviewed this and in his opinion it is possible to do, a new Law will have to be written. One suggestion was made to protect both the Fire Department and the individual chosen, to have that person bonded. It was felt they may be covered under the Village's insurance already. A recommendation was made to have some training included.

The motion was made by Trustee Cochran, seconded by Trustee Catalano, with Trustee Holbrook abstaining, and carried to have Joel draft up a new Local Law to supersede §10-1014.

TAP ROOM REQUEST FOR APPROVAL OF ALLEY PARTIES

The board made a motion to approve the Tap Room's request for Alley Parties to be held July 10-11 and August 8th following the same guidelines and provisions that were adhered to last year as before by Trustee Catalano, seconded by Trustee Brooker and was carried unanimously.

**RESOLUTION RETIREMENT SYSTEM STANDARD WORK DAY
RS2417A-B #11-2015**

(See Attached)

The board made a motion to approve Resolution RS2417A-B #11-2015 by Trustee Holbrook, seconded by Trustee Brooker and was carried unanimously.

**RESOLUTION RETIREMENT SYSTEM STANDARD WORK DAY
RS2418 #12-2015**

(See Attached)

The board made a motion to approve Resolution RS2418 #12-2015 on a motion made by Trustee Holbrook, seconded by Trustee Brooker and was carried unanimously.

FORTNER WATERLINE AGREEMENT

The board made a motion to approve for a 150' waterline to extend down Bourne Street requested by Jeff Fortner by Trustee Cochran, seconded by Trustee Catalano and was carried unanimously.

POLICE DEPARTMENT

MONTHLY OVERTIME REPORT

The board made a motion to approve the Monthly/Overtime report by Trustee Brooker, seconded by Trustee Cochran and was carried unanimously.

FIRE DEPARTMENT

MONTHLY REPORT

The board made a motion by Trustee Catalano, seconded by Trustee Brooker and was carried unanimously to approve the Monthly Report as it was submitted.

PUMP OPERATOR'S CLASS

Dave Norberg, NYS instructor for Chautauqua County contacted Chief Bills and is interested in hosting a Pump Operator Class in Westfield. He would like to run this for approximately a week, schedule to be determined in the month of July. It is hoped that some of the members would take advantage of this class.

The board made a motion to approve moving ahead with this plan by Trustee Holbrook, seconded by Trustee Catalano and was carried unanimously.

RADIOS

Chief Bills noted that the end of the Grant period for the hardware is December 23rd. Westfield is a known “deadspot” for the current system. The new system will create a vortex for transmitting and receiving as the Mayville tower will shoot it right over our heads. There was much discussion involving the radios for the Fire and Police Departments.

RECREATION DEPARTMENT MONTHLY/OVERTIME REPORT

The motion was made to approve the Monthly Program report by Trustee Catalano, seconded by Trustee Cochran and was carried unanimously.

The board made a motion to approve the request to add two part time employees and two substitutes to the current list for the Pool by Trustee Brooker, seconded by Trustee Holbrook and was carried unanimously.

HISTORIAN RESIDENCE RELOCATION

Marybelle reported that she is in the process of moving and wanted to inquire of the board if there was any issue with her to be located in the Town, rather than the Village. Also, she raised the question once again in regard to locating some office space for her. The Mayor invited her to stop into the office and they would get together with Town Supervisor Martha Bills to discuss.

MONTHLY REPORT

The board made a motion to approve the Monthly Report by Trustee Catalano, seconded by Trustee Cochran and was carried unanimously.

CODE ENFORCEMENT MONTHLY REPORT

The board made a motion to approve the monthly report by Trustee Cochran, seconded by Trustee Catalano and was carried unanimously.

PORTAGE INN LETTER

Code Officer Pacanowski read the letter that was submitted to the board regarding the condition of the Portage Inn. He requested the board to determine by Resolution that the building be declared Unsafe and Order for its Demolition and Removal.

The board approved passing a Resolution to declare the Portage Inn as Unsafe and Order for the Demolition and Removal on a motion made by Trustee Holbrook, seconded by Trustee Brooker and was carried unanimously.

SOUTHERN TIER WEST CONFERENCE

Jim reported he had attended the 22nd Annual Conference at Houghton College on May 6th and a Seminar sponsored by DIG 811 in Mayville on May 21st which is required by Law by anyone who will be doing any digging to call that number.

PUBLIC WORKS

MONTHLY/OVERTIME REPORT

The board made a motion to approve the Monthly/Overtime Report by Trustee Cochran, seconded by Trustee Brooker and was carried unanimously.

AWARD ANNUAL SUPPLIES BID

The low bid was awarded to Lock City Supply as shown on the *attached sheet*. **The board made a motion to approve the award to Lock City Supply by Trustee Holbrook, seconded by Trustee Catalano and was carried unanimously.**

Other bids received were from HD Waterworks Supply who did not submit a signed Bidder's Affidavit which disqualified them in the bidding process. The other bid received was from Blair Supply.

PERMISSION TO REMOVE BUSHES IN MOORE PARK

The board was asked for permission to remove the bushes in Moore Park next to Elm Street. It was suggested to double check with John Paul Wolfe at the McClurg to see if there is any objection for any reason to this request.

PERMISSION TO REMOVE 3 SMALL TREES IN MOORE PARK NEXT TO MCCLURG

Ed requested permission to remove 3 small trees in Moore Park to allow for placement of a sidewalk to make the parallel parking into diagonal parking. The board agreed this should be taken first to the Planning Board.

Then the board approved for just the replacement of the sidewalk that is currently there on a motion made by Trustee Cochran, seconded by Trustee Brooker and was carried unanimously.

**WATER DEPARTMENT
MONTHLY OVERTIME REPORT**

The board made a motion to approve the Monthly/Overtime report by Trustee Brooker, seconded by Trustee Catalano and was carried unanimously.

**SEWER DEPARTMENT
MONTHLY OVERTIME REPORT**

The board made a motion to approve the Monthly/Overtime report by Trustee Catalano, seconded by Trustee Holbrook and was carried unanimously.

PERMISSION TO ISSUE RFP'S FOR WPCF UPGRADE DESIGN SERVICES, FOR GRANT ADMINISTRATION, AND FOR CONSTRUCTION INSPECTION SERVICES

The board made a motion to approve issuance of the three RFP's for WPCF Upgrade Design Services, Grant Administration and for Construction Inspection Services by Trustee Catalano, seconded by Trustee Brooker and was carried unanimously.

**ELECTRIC DEPARTMENT
MONTHLY OVERTIME REPORT**

The board made a motion to approve the Electric Department Monthly/Overtime Report by Trustee Cochran, seconded by Trustee Catalano and was carried unanimously.

PERMISSION TO GO TO BID

The board made a motion to grant permission to go to bid for Annual Line Construction Materials by Trustee Holbrook, seconded by Trustee Cochran and was carried unanimously.

PERMISSION TO ACCEPT BIDS FOR BUILDING RESTORATION AT 42 ENGLISH ST.

The board made a motion to allow for the acceptance of sealed bids for Building Restoration at 42 English Street by Trustee Holbrook, seconded by Trustee Brooker and was carried unanimously.

AWARD OF ENGINEERING FOR NYS THRUWAY UNDERGROUND
Andrew explained that work is presently being done on reconductoring one of our feeders that crosses the Thruway at Persons Rd. and also

McKinley Road. The Thruway strongly encourages going underground rather than replacing overhead. Two quotes were received, Urban Engineers and Kheops.

The board made a motion by Trustee Brooker, seconded by Trustee Holbrook and was carried unanimously to approve the award for engineering for the NYS Thruway Underground to Urban Engineers in the amount of \$16,500.

AWARD TECHNICAL SERVICES AGREEMENT

Per the Advisory Board's recommendation, the Board made a motion to award the technical services agreement to Technical Assistance & Services and O'Connell Electrical Engineering by Trustee Catalano, seconded by Trustee Cochran and was carried unanimously.

POLE REPLACEMENT

Andrew reported that the job that was just awarded is now completed. He had a price for inspection to be done on the entire length but has since found out that O'Connell offers to do that inspection service as well. He is waiting on a comparison quote from them to present at next month's meeting.

TRUCK DISPERSAL

The board made a motion by Trustee Cochran, seconded by Trustee Catalano and was carried unanimously to approve for the old Electric Dept. truck (Bill Boneberg's) to be transferred Venn, Venn's truck to go to Jim Pacanowski and to declare Jim's vehicle as surplus. This will follow the regular rotation of the vehicles.

TREASURER

MONTHLY OVERTIME REPORT

The board made a motion to approve the Monthly/Overtime report and the April Financial report by Trustee Holbrook, seconded by Trustee Catalano and was carried unanimously.

CLERK

WARRANTS

The motion was made to approve the warrants with the exception of Jack's Welding and Misty Ridge by Trustee Holbrook, seconded by Trustee Brooker and was carried.

The motion was made by Trustee Holbrook, seconded by Trustee Brooker with Trustee Catalano abstaining the motion was carried to approve the Jack's Welding warrant.

The motion was made by Trustee Brooker, seconded by Trustee Holbrook with Trustee Cochran abstaining the motion was carried to approve the Misty Ridge warrant.

Water #2	\$22,648.82
Water #1	4,442.00
Sewer #2	23,729.42
Sewer #1	16,978.95
General #2	66,564.58
General #1	31,240.52
Electric #2	39,900.28
Electric #1	53,057.19
Electric #6	\$93,079.29
Water #5	7,162.69
Water #4	27,523.30
Sewer #5	1,384.87
Sewer #4	50,649.89
General #7	748.40
General #6	4,757.48
General #5	26,350.73
Electric #5	16,008.32
Electric #4	140,066.56

RESIGNATION OF ZBA MEMBER

The board made a motion by Trustee Holbrook, seconded by Trustee Brooker and was carried unanimously to accept with regret Dan Vendel's resignation from the Zoning Board of Appeals.

EASY PASS QUESTION

There was a brief discussion in regard to Easy Pass which will be discussed further at a future meeting.

COST OF FLAGS, FLOWERS & PLAQUES

The question was raised in regard to the payment for flags, flowers and plaques for the cemetery for Fire Department members. It was noted that the bills previously were submitted to the Village to pay. This is not an annual fee. The subject will be reviewed.

LITTLE LEAGUE REQUEST OF PA SYSTEM FOR GAMES

The Mayor read a letter received from the Little League Organization requesting to supersede our law temporarily for them to use their PA system for the All Star Annual Tournament which will run Monday, July 5th through Sunday, July 19th. Also, there will be an All Star game Tuesday, June 23rd. It was noted that complaints have been received in

the past that the PA system was too loud. Ed noted that if the Little League is not allowed to use the PA System for these games they will probably not be allowed to hold the tournament here.

The board made a motion to approve for Little League's use of their PA system for games from July 5-19th by Trustee Catalano, seconded by Trustee Brooker and was carried unanimously.

EXECUTIVE SESSION TO DISCUSS PARTICULAR ELECTRIC DEPARTMENT PERSONNEL

The board made a motion by Trustee Catalano, seconded by Trustee Cochran and was carried unanimously to enter into Executive Session to discuss particular Electric Department personnel.

Following discussion the Executive Session was ended on a motion made by Trustee Brooker, seconded by Trustee Cochran and was carried unanimously.

ACTION

There was no action taken as a result of the Executive Session.

There being no further business to come before the board the meeting was adjourned on a motion made by Trustee Holbrook, seconded by Trustee Catalano and was carried unanimously.

Rebecca J. Jackson
Deputy Village Clerk