

VILLAGE BOARD OF TRUSTEES
MARCH 16, 2015 MINUTES

Mayor Mike VandeVelde presiding

MEMBERS: Debra Puckhaber, Mike Catalano, Rob Cochran

EXCUSED: Dave Brooker

OTHERS: Vince Luce, Becki Paternosh, Becky Jackson, Ed
LeBarron, Jim Pacanowski, Rob Genthner, Andrew
Thompson, Wayne Cardy, William Bills, Andrew
Webster, Venn Blakely, Marybelle Beigh, Brad
Szymczak, Forrest Hubert, Ann Kneer, Tom Tarpley,
Tye Flurie, Jeremy Izzio (Dunkirk Observer)

**MAYOR/BOARD
MINUTES**

The board made a motion to approve the minutes of 2/17/15 by Trustee Catalano, seconded by Trustee Cochran and was carried unanimously.

RESOLUTION #1-2015

The board made a motion to approve the Standard Work Day Resolution for New York State Retirement (see attached), by Trustee Puckhaber, seconded by Trustee Catalano and was carried unanimously.

RESOLUTION #2-2015

The board made a motion to approve the following Resolution for Accredited Delegate for MEUA by Trustee Puckhaber, seconded by Trustee Cochran and was carried unanimously.

Whereas, the Board of Public Works of the Village of Westfield, New York, is a municipal member of the Municipal Electric Utilities Association of New York State, and

Whereas, the Semi-Annual Conference of the Municipal Electric Utilities Association of New York State has been called on April 29 and April 30, 2015 to be held at the

Embassy Suites Hotel, 6646 Old Collamer Rd., East Syracuse, NY, 13057 and,

Whereas, in accordance with the by-laws of the Municipal Electric Utilities Association of New York State, each municipal member may cast one vote on each transaction properly brought before this meeting,

NOW THEREFORE BE IT RESOLVED, that DPW Director, Andrew Thompson, be and is hereby designated as the accredited delegate of the Board of Public Works of the Village of Westfield, New York.

RESOLUTION #3-2015

The board made a motion to approve the following Resolution for NYS Thruway Authority E-Z Pass Tags by Trustee Cochran, seconded by Trustee Catalano and was carried unanimously.

A RESOLUTION AUTHORIZING THE VILLAGE OF WESTFIELD TO ENTER INTO AN AGREEMENT WITH THE NEW YORK STATE THRUWAY AUTHORITY TO SELL E-ZPASS TAGS

WHEREAS, The Village of Westfield's Treasury Office or any other approved municipal location wishes to retail E-ZPass Tags through the New York State Thruway Authority's E-ZPass On-The-Go Program;

WHEREAS, The Village of Westfield's Treasury Office or any other approved municipal location will purchase E-ZPass tags for the cost of \$21.00 per Tag from the Thruway Authority and sell the Tags at a cost of \$25.00 per tag, allowing the Village of Westfield to keep \$4.00 per sale, and

THEREFORE BE IT RESOLVED, that the Board of Trustees of the Village of Westfield hereby authorizes the Village Treasurer's Office or any other approved municipal location to enter into an agreement with the New York State Thruway Authority to sell E-ZPass Tags provided all legal requirements are complied with.

TRUSTEE PLAQUE

The Mayor read an appreciation plaque for outgoing Trustee Debra Puckhaber and thanked her for her service to the Village.

POLICE DEPARTMENT

MONTHLY OVERTIME REPORT

The board made a motion to approve the Monthly/Overtime Report by Trustee Puckhaber, seconded by Trustee Catalano and was carried unanimously.

FIRE DEPARTMENT

MONTHLY REPORT

RESIGNATIONS

The Board regrettfully accepted the resignations of Jeremy Ruch and Jud Storms on a motion by Trustee by Trustee Puckhaber, seconded by Trustee Catalano and was carried unanimously.

The board approved new member Jamie Jaynes, who is a certified EMT, with all the background checks successfully completed, on a motion made by Trustee Puckhaber, seconded by Trustee Catalano and was carried unanimously.

DECLARE SURPLUS EQUIPMENT

Chief Bills had submitted a list of surplus equipment as beyond repair or non-compliant with NFPA regulations.

The board made a motion to declare the surplus equipment with the possibility of donating 9 SEV packs, 15 helmets, 15 bunker coats, fire extinguishers, 6 masks,

tanks, as well as boots etc. to the Explorers/Jr. Firefighter Youth Program of Conneautville, PA by Trustee Puckhaber, seconded by Trustee Catalano and was carried unanimously.

Chief Bills noted that Fire Chief Mark Smith in Ripley has requested for a set bunker pants and a pair of boots which he is willing to purchase. They would be NFPA qualified gear. The particular pair he is looking for is an uncommon size, he would pay a reasonable price for them. The turnout pants are fairly brand new and the boots have one year of service on them. Chief Bills would recommend \$750 as a purchase price, which will then be put into the Capital Reserve for the radio account. **The board made a motion to approve the above on a motion made by Trustee Cochran, seconded by Trustee Puckhaber and was carried unanimously.** Chief Bills inquired as to the appropriate procedure for surplus material. Vince stated that when it is declared as surplus it is considered “unnecessary”, the other requirement being that you would receive fair market value. The amount is not really known; doing the online auction was discussed with Ed LeBarron and they will meet and get the items listed onto the Municipal Auction Site(s) used by the Village in the past. For storage in the meantime it was noted the downstairs in the Eason Hall could be utilized for that purpose.

RESCUE TRUCK

Chief Bills noted he had been approached by someone who is looking into options for a Rescue Truck; perhaps putting the rescue and utility truck together. He suggested putting together a small group of people to work together to look at options, potential ideas and solutions for this project.

RECREATION DEPARTMENT MONTHLY/OVERTIME REPORT

The Program Report was approved on a motion made by Trustee Cochran, seconded by Trustee Catalano and was carried unanimously.

CODE ENFORCEMENT MONTHLY REPORT

The motion was made by Trustee Cochran, seconded by Trustee Catalano and was carried unanimously.

HISTORIAN MONTHLY REPORT

The board made a motion to approve the Historian’s Report by Trustee Catalano, seconded by Trustee Cochran and was carried unanimously.

PUBLIC WORKS MONTHLY/OVERTIME REPORT

The board made a motion to approve the January and February Monthly/Overtime Reports by Trustee Catalano, seconded by Trustee Cochran and was carried unanimously.

WATER MAIN BREAK

Ed noted there had been a 12” water main break. When those larger mains break it affects the entire Village. From Villa Drive east that section of the Village and Township is under a Boil Water Notice. Testing will be done and hopefully that will be lifted on Thursday.

APPLICATIONS FOR TREES

Ed notified the board that trees were once again going to be available for electric customer residents through NYPA. There are 8 varieties and the applications need to be filled out by April 24th and turned in by April 30th.

REQUEST EXECUTIVE SESSION TO DISCUSS PERSONNEL

WATER DEPARTMENT

MONTHLY OVERTIME REPORT

The board made a motion to approve the Monthly/Overtime Report by Trustee Puckhaber, seconded by Trustee Catalano and was carried unanimously.

REQUEST TO GO TO BID FOR ANNUAL CHEMICAL SUPPLIES

The request was made to approve going to bid for Annual Chemical Supplies, April 2nd at 2:00 p.m. by Trustee Puckhaber, seconded by Trustee Cochran and was carried unanimously.

POWER SUPPLY

Wayne Cardy reported there was another main power supply that went out recently. This is the backup second power supply. Fortunately had the spares and were back up within two hours. There is one spare available. A place was located that will repair circuit boards. Could bring us up to three spares.

SEWER DEPARTMENT

MONTHLY OVERTIME REPORT

The Board made a motion to approve the Monthly/Overtime Report by Trustee Puckhaber, seconded by Trustee Catalano and was carried unanimously.

REQUEST TO GO TO BID FOR SLUDGE HAULING

The board made a motion to approve going to bid for Sludge Hauling April 2nd at 2:30 p.m. by Trustee Cochran, seconded by Trustee Puckhaber and was carried unanimously.

ELECTRIC DEPARTMENT

MONTHLY OVERTIME REPORT

The board made a motion to approve the Monthly/Overtime Report by Trustee Catalano, seconded by Trustee Cochran and was carried unanimously.

APPROVE RFP FOR ELECTRICAL ENGINEERING SERVICES

The board made a motion to proceed with the RFP for Electrical Engineering Services by Trustee Puckhaber, seconded by Trustee Catalano and was carried unanimously.

SPIDER SYSTEM FOR PULLING WIRE

The board made a motion to approve the purchase of a Spider System in the amount of \$11,385 from Sherman Riley by Trustee Catalano, seconded by Trustee Cochran and was carried unanimously.

APPROVE WILDAN ENERGY

The board made a motion to approve Wildan Energy to complete the NY Price Grant Application to NYSERDA by Trustee Catalano, seconded by Trustee Cochran with Trustee Puckhaber abstaining, the motion was carried.

REQUEST PERMISSION TO PURCHASE TRANSFORMERS FROM COOPER POWER SYSTEMS

The board made a motion to purchase transformers from Cooper Power Systems at \$1,513 by Trustee Cochran, seconded by Trustee Puckhaber and was carried unanimously.

Other prices received are as follows:

T&R Electric	\$1,555
Central Moloney	\$1,562
Betz Transformers	\$1,575

CLERK

WARRANTS

The following warrants were approved on a motion made by Trustee Puckhaber, seconded by Trustee Catalano and was carried unanimously.

Water#47	\$ 10,057.58
Sewer#44	25,105.01
General #41	33,881.87
Electric #43	138,077.37
Water#49	14,310.60
Sewer#46	29,754.68
General #43	28,974.98
Electric #45	25,690.07
Capital	

Proj. #15 6,025.00

The board made a motion to enter into Executive Session to discuss Personnel by Trustee Cochran, seconded by Trustee Catalano and was carried unanimously.

Following discussion the board adjourned the Executive Session on a motion made by Trustee Catalano, seconded by Trustee Puckhaber and was carried unanimously.

ACTION:

Action taken as a result of the Executive Session is as follows:

The board made a motion to approve an early upgrade for Brenda Paternosh to Utility Worker position effective retroactive to 2/17/15 by Trustee Cochran, seconded by Trustee Catalano and was carried unanimously.

There being no further business to come before the board the meeting was adjourned to go to a Budget Discussion Work Session on a motion made by Trustee Puckhaber, seconded by Trustee Catalano and was carried unanimously.

Respectfully Submitted by:

Vincent E. Luce
Administrator/Clerk