

VILLAGE BOARD OF TRUSTEES
02/17/15 MINUTES

Mayor Mike VandeVelde presiding

MEMBERS: Dave Brooker, Mike Catalano, Rob Cochran

EXCUSED: Debra Puckhaber

OTHERS: Vince Luce, Andrew Webster, Andrew Thompson, Marybelle Beigh, Jim Pacanowski, Wayne Cardy, Venn Chief William Bills, Ed LeBarron, John Wolfe, Randy Edwards, Bill Christ, Ann Kneer, Ed Kneer, Al Holbrook, John Hanmann, Lyle Holland, Herb Johnson

MAYOR/BOARD

FIRE DEPARTMENT EXEMPTS PRESENTATION

The Mayor introduced the Exempt's President, Al Holbrook, who noted the other newly elected officers of the Fire Department's Exempts; Herb Johnson, Vice President; John Hanmann, Treasurer; Marsha Holland, Secretary; Randy Edwards, Sergeant at Arms, and five directors; Dave Haskin, Dave Cochran, Cliff Brown, Ed Rotunda and Lyle Holland. He noted a couple of his goals starting out were to attend a Town Board meeting and a Village Board meeting to introduce themselves and give a brief overview for the board of their 2015 budget which amounts to \$18,000.

WAIVE FEES FOR OTTAWAY PARK

The motion was made to waive the fees for Ottaway Park for the Ox Roast by Trustee Catalano, seconded by Trustee Cochran and was carried unanimously.

PUBLIC HEARING LOCAL LAW #2-2015

The Public Hearing was opened up for discussion on Local Law #2-2015 creating design guidelines for self-storage units in the highway business (B-2) District.

MINUTES

The board made a motion to approve the minutes of 1/19/15, 1/26/15, and 2/2/15 by Trustee Cochran, seconded by Trustee Brooker and was carried unanimously.

DOT HIGHWAY WORK PERMIT

The motion was made to approve application for the DOT highway work permit and to have the Electric Department install two Westfield Farmer's Market Banners (possibly in April), for the upcoming market season by Trustee Brooker, seconded by Trustee Catalano and was carried unanimously.

TIMBER BID

The motion was made to approve the Timber Bid for the price tract on Mt. Baldy Road to JR & Sons in the amount of \$58,400.00 by Trustee Catalano, seconded by Trustee Brooker and was carried unanimously.

Other bids received were as follows:

B&B Logging @ \$57,950.00
Northwestern Hardwoods, LLC @ 52,000.00
Gutchess Lumber Co., @ \$48,592.00

MCCLURG MUSEUM SIGN

The board made a motion to approve for the McClurg Museum Sign in the Park as recommended by the Planning Board by Trustee Cochran, seconded by Trustee Catalano and was carried unanimously.

YWCA REQUEST FOR PARK USE DURING ARTS & CRAFTS

The board made a motion to approve the request from the YWCA for the use of Moore Park for Annual Arts & Crafts Festival the week of July 20, 2015 by Trustee Brooker, seconded by Trustee Cochran and was carried unanimously.

POLICE DEPARTMENT

MONTHLY OVERTIME REPORT

The board made a motion to approve the Police Reports by Trustee Catalano, seconded by Trustee Brooker and was carried unanimously.

DECLARE SURPLUS

The board made a motion to declare three computers in the Police Department as surplus property by Trustee Brooker, seconded by Trustee Catalano and was carried unanimously.

FIRE DEPARTMENT

MONTHLY REPORT

The board made a motion to approve the Fire Department Report by Trustee Cochran, seconded by Trustee Brooker, and was carried unanimously.

REQUEST EXECUTIVE SESSION TO DISCUSS PERSONNEL

SURPLUS EQUIPMENT

Further discussion was tabled with a request for a Surplus Equipment Listing for the next meeting.

RECREATION DEPARTMENT MONTHLY/OVERTIME REPORT

The board made a motion to approve the Recreation Department Program Report by Trustee Catalano, seconded by Trustee Cochran, it was carried unanimously.

HISTORIAN MONTHLY REPORT

The motion was made to approve the Historian Report by Trustee Brooker, seconded by Trustee Catalano and was carried unanimously.

CODE ENFORCEMENT MONTHLY REPORT

The motion was made to approve the Code Enforcement Report by Trustee Brooker, seconded by Trustee Catalano and was carried unanimously.

PUBLIC WORKS MONTHLY/OVERTIME REPORT

Report will be provided at next month's meeting.

Ed LeBarron noted that the price of salt went up 47% since last year and he was only able to get 3 loads for this year. Should be enough to last until mid-March.

Ed noted that the 2001 F350 Dump Trucks used for plowing; the transfer case is going and would cost about \$16,000 for repairs, there is a backup truck which could be used. The sidewalk plow drive unit is failing and would cost about \$6,000 to repair which is the reason that they haven't been plowing the sidewalks as much as they normally would have. Once that goes completely it is done for the year and there will be none to use. The skid steer is being used with the snow blower but it is much slower to use than the plow.

There is a need to get the message out to residents to keep the basements heated so the meters do not freeze.

WATER MAIN BREAK

He reported that there was a water main break on East Pearl Street underneath the tracks. They cut it on both sides of tracks and cap it so it will only have a feed from one direction on both sides. In the summer

we will have to hire an engineer to drill a new sleeve underneath and put a new water main in.

**WATER DEPARTMENT
MONTHLY OVERTIME REPORT**

The board made a motion to approve the Monthly/Overtime Report by Trustee Cochran, seconded by Trustee Brooker and was carried unanimously.

**SEWER DEPARTMENT
MONTHLY OVERTIME REPORT**

The board made a motion to approve the Monthly/Overtime report by Trustee Catalano, seconded by Trustee Brooker and was carried unanimously.

**ELECTRIC DEPARTMENT
MONTHLY OVERTIME REPORT**

The board made a motion to approve the Monthly/Overtime Report by Trustee Brooker, seconded by Trustee Catalano and was carried unanimously.

Clerk Vince Luce thanked the Electric Department and Andrew for their assistance with the ice problem at the Eason Hall last Monday which caused areas of flooding and damage within the building.

REQUEST EXECUTIVE SESSION TO DISCUSS ELECTRIC PERSONNEL

**CLERK
WARRANTS**

The following warrants were approved on a motion made by Trustee Catalano, seconded by Trustee Cochran and was carried unanimously.

Water	W#43	\$21,741.44
Sewer	W#40	28,769.48
General	W#37	29,425.17
Electric	W#39	290,057.88

ACTION ON LOCAL LAW #2-2015

The board made a motion to approve Local Law #2-2015 and the Design Guidelines Policy as recommended by The Planning Board on a motion made by Trustee Cochran, seconded by Trustee Catalano and was carried unanimously.

VISITORS

John Wolfe reminded the Board of the Civil War Living History Event which will be held June 12, 13, & 14, 2015. He noted that at 1:00 p.m. on that Saturday, June 13th will be the big event of the unveiling of the medal of honor which will be on display here for three months.

EXECUTIVE SESSION

The board made a motion to enter into Executive Session to discuss Personnel by Trustee Cochran, seconded by Trustee Brooker and was carried unanimously.

Following Executive session the board made a motion to exit the Executive Session and re-enter regular session by Trustee Catalano, seconded by Trustee Brooker and was carried unanimously.

ACTION

The following action was taken as a result of the Executive Session.

The board made a motion to approve Melissa Mansfield into the Administrative Aide position at an annual rate of \$41,600 effective 3/1/15 by Trustee Brooker, seconded by Trustee Catalano and was carried unanimously.

The board made a motion to once again appoint Jim Hamilton for part time employment for 60 more days by Trustee Catalano, seconded by Trustee Cochran and was carried unanimously.

There being no further business to come before the board the meeting was adjourned on a motion made by Trustee Catalano, seconded by Trustee Cochran and was carried unanimously.

Respectfully Submitted by:

Vincent E. Luce
Administrator/Clerk