

APPLICATION FOR USE OF EASON HALL FACILITIES

Name of Applicant/Organization: _____

Contact Person: _____ Telephone: _____

Address: _____

Room(s) Requested: Auditorium North Room Balcony/Kitchen Other

Time: from _____ to _____

Date Needed: _____

Type of Activity (Age Group, if a Student Dance) _____

Anticipated Number of Participants _____

Will Alcoholic Beverages be consumed? Yes No

Admission Will be charged Will not be charged
Any receipts in excess of expenses will be used for (please be specific):

~~NO SMOKE OR FOG MACHINES !!~~

I have read and agree to comply with the **Rules for Use of Eason Hall Facilities**, and further agree to hold the Village harmless for any and all liability for injuries to persons or damage to property.

Authorized Signature/Date

Approved Disapproved Reason

\$100 Refundable Deposit by check to guarantee cleanup

Final Fee for Room Usage (\$25=up to 2 hours; \$50=2-4 hours; \$100=more than 4 hours)

North Room Fee = \$25 **Balcony/Kitchen Fee = \$25**

PROFIT MAKING GROUPS=\$100 PER DAY
NON-PROFIT MAKING GROUPS FOR SKATING - \$1.00 PER SKATER

Certificate of Insurance Required Date Received
(Minimum Required \$300,000.00)

FOR OFFICE USE ONLY

Comments:
