

**BUILDING PERMIT APPLICATION
WESTFIELD. NEW YORK 14787**

PLEASE PRINT CLEARLY AND FILL IN ALL BLANKS

NAME AND MAILING ADDRESS

GENERAL CONTRACTOR'S INFORMATION

(Phone) _____

(Phone) _____ (Cell) _____

WORKER'S COMPENSATION POLICY #

(Copy of Policy or exemption Certificate must be on file prior to issuance of a Building Permit)

PROPOSED WORK (Check all that apply)

- | | | | |
|--|--|---|--|
| <input type="checkbox"/> New Building | <input type="checkbox"/> Addition | <input type="checkbox"/> Alteration | <input type="checkbox"/> Fire Sprinkler |
| <input type="checkbox"/> Demolish | <input type="checkbox"/> Sign | <input type="checkbox"/> Dry Rot Repair | <input type="checkbox"/> Move Building |
| <input type="checkbox"/> Chimney Repair | <input type="checkbox"/> Swimming Pool | <input type="checkbox"/> Fire Repair | <input type="checkbox"/> Foundation Repair |
| <input type="checkbox"/> Repair/Retrofit | <input type="checkbox"/> Fence | | |

DESCRIPTION OF BUILDING PROJECT: (check or complete all that apply)

- | | | |
|--|--|--|
| <input type="checkbox"/> Single Family Home | <input type="checkbox"/> Shed | <input type="checkbox"/> Sign |
| <input type="checkbox"/> Condominium | <input type="checkbox"/> Detached garage | <input type="checkbox"/> Deck or porch |
| <input type="checkbox"/> Professional Office | <input type="checkbox"/> Other | <input type="checkbox"/> Sign |
| <input type="checkbox"/> Restaurant | <input type="checkbox"/> Shed | <input type="checkbox"/> Sign |
| <input type="checkbox"/> Attached garage | <input type="checkbox"/> Detached garage | <input type="checkbox"/> Deck or porch |
| <input type="checkbox"/> Townhouse | <input type="checkbox"/> Other _____ | |

Building Area (sq ft.): _____ Building height (ft.): _____

of Stories _____

Existing: Floor Area: _____ Accessory _____

Units _____

Addition Proposed (for buildings only): Floor Area _____

of Units _____ Total # of rooms _____

Lot Size (sq ft.): _____ Lot Dim. (FRONT/SIDE/REAR) _____ / _____ / _____

Coverage %: _____

Setbacks: Front _____ Rear _____ Left _____ Right _____

Permit # _____

The Following is information required to ensure compliance with all applicable Local, State, and Federal laws. (check all that apply)

- Flood Zone State/Federal Wetland DEC Coastal Erosion Zone
- NY State AG district Historical West RT. 5 Water dist.
- West RT. 5 sewer dist. Curb cut required Served by Municipal Water
- Served by Municipal Sewer New electric service Modifications to existing electrical service

INFORMATION REQUIRED ON ALL DRAWINGS FOR ALL BUILDINGS

ALL PLANS SUBMITTED MUST BEAR THE STAMP AND SIGNATURE OF A DESIGN PROFESSIONAL REGISTERED WITH NEW YORK STATE (EXCEPT ONE AND TWO FAMILY DWELLINGS WITH LESS THAN 1,500 SQFT.)

- site plan stair plan elevator plans and specifications
- roof plan lighting plan mechanical room detail
- HVAC plan plumbing plan door and window schedule
- drainage plan foundation and details sprinkler system and specifications
- wall elevations framing connection details fire protection equipment location and specs
- floor plan wall sections and details

Estimated Cost of Construction: \$ _____ Date of Construction: _____

X _____

APPLICANT SIGNATURE

DATE

OFFICE USE ONLY

TYPE OF CONSTRUCTION: _____

OCCUPANCY _____

EXISTING USE: _____

PROPOSED USE: _____

Fees Paid: \$ _____

cash

check

Approved

Rejected

BUILDING INSPECTOR

DATE

Construction Inspection List

1. All work shall be completed in strict compliance with the approved Building Permit Application, plans, materials, and specifications, the New York State Uniform Fire Prevention and Building Code, and all other applicable laws, rules, and regulations.
2. The Building Permit shall be deemed invalid if work has not commenced Within one year of the date of issuance.
3. All electrical work shall be inspected by a New York State certified Electrical Inspection Agency and a copy of the "Certificate of Electrical Compliance" shall be submitted to the Building Inspector prior to the issuance of a "Certificate of Occupancy." It shall be the responsibility of the owner/applicant to ensure compliance with this requirement.
4. No building or structure shall be occupied or used in any way until a final inspection has been conducted by the Building Inspector, and a Certificate of Occupancy has been issued.

Owner/Applicant

Date

NOTICE: Do not Proceed beyond these points of construction until inspected and signed below by the Building Inspector. Telephone 326-4401 at least 24 hours prior to the requested Inspection.

<u>Inspections:</u>	Inspector:	Date:
Footing, Foundation, & Drainage before backfilling	_____	_____
Framing & Rough Plumbing (before enclosing)	_____	_____
Heating, Ventilation & Air Conditioning (before enclosing)	_____	_____
Insulation Inspection (before covering or enclosing)	_____	_____
Final Inspection	_____	_____

No person, firm, corporation, association or other organization shall commence the erection, construction, enlargement, alteration, improvement, relocation, removal or demolition of any building or structure, except a nonresidential farm building or structure, without having applied for and obtained a permit from the Code Enforcement Officer.

New York State law requires that all plans, drawing and specifications relating to the construction or alteration of buildings or structures which must be filed with a local building official must be stamped with the seal of an architect or professional engineer (Article 147, Section 7307).

The applicant may request that the requirement of plans and specifications with a stamp and signature, be waived where the work to be done involves minor alterations or where such plans and specifications are otherwise unnecessary.

The applicant shall notify the Code Enforcement Officer of any changes in the information contained in the application during the period for which the permit is in effect. A permit shall be issued when the application has been determined to be complete and when the proposed work is determined to conform to the requirements of the Uniform Code.

A permit issued pursuant to these requirements shall be prominently displayed on the property or premises to which it pertains.

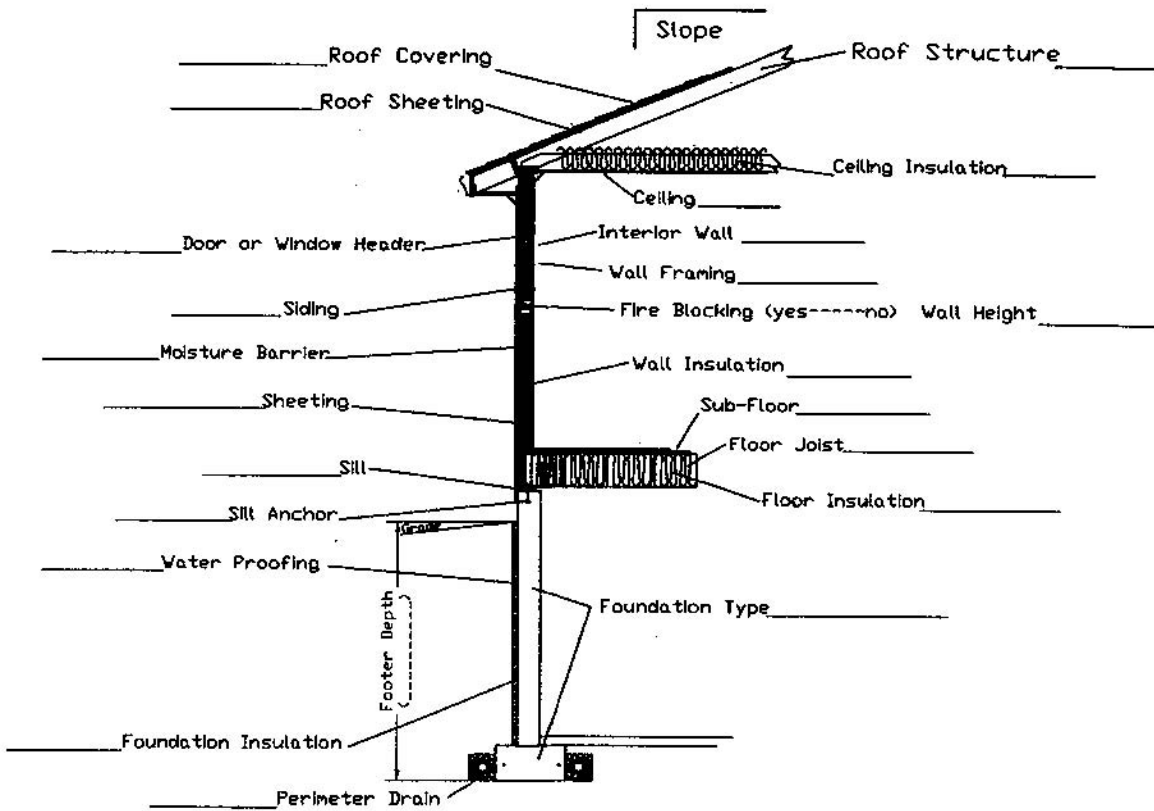
Work for which a permit has been issued under these requirements shall be inspected at appropriate stages of the project. Work shall be inspected prior to enclosing or covering any portion thereof and upon completion of each stage of construction or demolition, including but not limited to building location, site preparation, excavation, foundation, framing, superstructure, electrical, plumbing, heating, ventilating and air conditioning. It shall be the responsibility of the owner, applicant, or his agent to inform the Code Enforcement Officer that the work is ready for inspection and to schedule such inspection.

A building permit issued shall expire one year from the date of issuance or upon the issuance of a certificate of occupancy. A demolition permit issued shall expire six months from the date of issuance or upon the issuance of a certificate of completion of the permitted work, whichever occurs first. A building permit may, upon written request, be renewed for successive one-year periods. A demolition permit may, upon written request, be renewed for successive six-month periods. Upon completion of all projects for which a building or demolition permit has been issued, the property owner shall obtain a certificate of occupancy or completion.

I have read and understand my rights and responsibilities as applicant of the enclosed building permit application.

NAME: _____

DATE: _____



Typical Wall Section
Please fill in all information