

**Please print, complete and mail or deliver this form to:**

**Village of Westfield  
23 Elm Street  
Westfield, NY 14787**

**Please review the attached park rules prior to  
submitting your completed form.**



# OTTAWAY PARK RULES

1. **\*\*The Park will be open Friday through Sunday from 11:00 A.M. to 9:00 P.M., closed Monday - Thursday beginning on or about July 1st through Labor Day including Sundays and Holidays. The park will also be open on weekends (i.e. Saturday and Sunday) during the month of June (beginning Memorial Day weekend) from 11:00 A.M. to 9:00 P.M.**

**Any deviation from these dates and/or hours may be only by permission of the Village Board of Trustees.**

2. **The Park Pavilion is available for everyone. Please cooperate and share the use of the Pavilion. (It is not included in the reservation of the field house.)**
3. **The *FIELD HOUSE* may be reserved for the fee of \$25.00\* per half day. (\*See rates below #5) Half days as follows: 11:00 A.M. - 4:00 P.M. & 4:00 P.M. - 9:00 P.M.**

**Reservation fees are due and payable whether the field house is used or not, unless such reservation is canceled at least a week before the date of intended use.**

4. **Leave your Park as clean as you find it.**
5. **The Village Park Attendant must be present for all activities authorized outside of the Park's normal operating schedule as set forth in #1 above, with his fee to be paid by the group/organization utilizing the facilities. This fee is payable directly to the Village of Westfield at least seven days prior to the rental date. The fee is \$8.00 per hour for the Attendant for all activities authorized outside of the Park's normal operating schedule.**

*(As adopted by the Village Board of Trustees in their regular meeting held March 2, 1981, and as amended in their regular meeting held April 21, 1986.)*

*(\* Fee as adopted by the Village Board of Trustees in their regular meeting held May 6, 1996)*

*(\*\* Days and times as adopted by the Village Board of Trustees in their regular meeting held April 20, 1998)*

# WELCH FIELD RULES

1. The park will be open on a daily basis from dawn until dusk. With the pool and basketball court being open until 10:00 p.m.
2. Parking is restricted to the Union Street Parking Lot and street-side parking on Elm Street. Only authorized vehicles are permitted to enter the park on the access road or otherwise.
3. Leave the park as clean as you find it.
4. All facilities are used on a first-come, first-served basis. Please cooperate to permit equal use of facilities such as tennis court basketball courts, ballfields, etc.
5. The Activities Building is reservable as is the pool, by filing a form at Eason Hall.
6. All children under the age 10 playing on the playground must be under the direct supervision of a parent or guardian.
7. NO ALCOHOLIC BEVERAGES OR GLASS BOTTLES ARE PERMITTED IN THE PARK.
8. No skateboards or bikes are permitted on tennis or basketball courts.
9. Tennis has priority over hockey on the tennis courts while nets are up.
10. Hanging on rims or basket supports is not allowed.

Approved by the Board 2/15/92